

## **The Constitution of Massachusetts DeMolay State Chapter**

*(As Amended Through Congress, 2010)*

### **ARTICLE I:**

#### **NAME**

A. The name of this organization shall be the Order of DeMolay in Massachusetts, hereinafter referred to as Massachusetts DeMolay.

### **ARTICLE II:**

#### **PURPOSES**

- A. This body shall assist the Executive Officer and his staff in the execution of the DeMolay program throughout the Jurisdiction.
- B. This body shall be governed primarily by the “By-Laws and Rules & Regulations of DeMolay International” and secondarily by this Constitution.

### **ARTICLE III:**

#### **STATE ADVISORY COUNCIL**

- A. This body shall have an Advisory Council that consists of the Executive Officer and his staff.
- B. The Chairman of the Advisory Council shall be the Executive Officer.
- C. The Chapter Advisor shall be the Director of State Officers.

### **ARTICLE IV:**

#### **MEMBERSHIP**

- A. This body shall consist of all Chapters in the Jurisdiction.

- B. During the Annual Conclave and the Annual Congress this body shall further represent each Chapter by means of at most five Delegates to be selected by that Chapter.
- C. Discussion and Debate shall be open to all Active DeMolays.  
*(amended March 1991)*

ARTICLE V:  
STATE ELECTIVE OFFICERS

- A. During the Annual Conclave this body shall elect by majority vote four officers who are the State Master Councilor, the Deputy State Master Councilor, the State Senior Councilor, and the State Junior Councilor.
- B. Each candidate for an elective office shall fully comply with its respective qualifications and these qualifications:
  - 1. He shall be an Active DeMolay when the elections are held.
  - 2. He shall be a resident at home or college within the Commonwealth of Massachusetts, unless this provision has been waived by the Executive Officer on a case by case basis.
  - 3. He shall be a Past Master Councilor.
  - 4. He shall have successfully completed the Leadership Correspondence Course and he shall either (1) be a Representative DeMolay, or (2) be a holder of the Past Master Councilor Meritorious Service Award.
  - 5. He shall have a reliable means of transportation. (¶As amended April, 2002)
- C. Each candidate for State Master Councilor must further meet these qualifications:
  - 1. He shall submit a detailed term program to the Director of State Chapter by a date to be designated by the Executive Officer.
  - 2. He shall be an Active DeMolay for at least three years.
  - 3. He shall be at least eighteen years of age.
  - 4. He shall have previously served for at least one term, including a term currently being served, as an Elective or Appointed State Officer for Massachusetts DeMolay State Chapter. (amended July, 2001)

- D. Each candidate for Deputy State Master Councilor must further meet these qualifications:
1. He shall be an Active DeMolay for at least three years.
  2. He shall be at least eighteen years of age.
  3. He shall have previously served for at least one term, including a term currently being served, as an Elective or Appointed State Officer for Massachusetts DeMolay State Chapter. (amended July, 2001)
- E. Each candidate for State Senior Councilor must further meet these qualifications:
1. He shall be an Active DeMolay for at least two years.
  2. He shall be at least seventeen years of age.
- F. Each candidate for State Junior Councilor must further meet these qualifications:
1. He shall be an Active DeMolay for at least two years.
  2. He shall be at least seventeen years of age.
- G. Each candidate for an elective office must submit three letters to the Director of State Chapter by a date to be designated by the Executive Officer:
1. He shall write a letter stating his intention to qualify as a candidate for a specified elective office and his intention to faithfully execute the duties of that office.
  2. His parents shall write a letter stating their complete approval and full knowledge of the time and monetary commitments of that office.
  3. His Chapter's Advisory Council shall write a letter stating its approval.
- H. Each candidate shall only be nominated for one elective office:
1. He shall be nominated by the Chapter in which he had presided over as its Master Councilor unless this provision has been waived by the Executive Officer on a case by case basis.
  2. His Chapter shall not nominate more than one other candidate for an elective office.
- I. Each officer elected shall hold office until the close of the next Annual Conclave unless he has resigned from office and his successor-in office has been duly elected.
- J. The State Master Councilor shall faithfully execute these duties:
1. He shall preside at each Regular and Special Communication.

2. He shall give thirty days notice of each Regular Communication.
3. He shall preside at each activity.
4. He shall attend each meeting of the State Suite.
5. He should visit each Chapter.
6. He shall appoint an Active DeMolay to the office of State Marshal to hold office until the close of the next Annual Conclave unless he has resigned from office and his successor-in-office has been appointed.
7. He shall appoint an Active DeMolay to the office of State Chaplain until the close of the next Annual Conclave unless he has resigned from office and his successor-in-office has been appointed.
8. He shall appoint an Active DeMolay to the office of State Senior Deacon until the close of the next Annual Conclave unless he has resigned from office and his successor-in-office has been appointed.
9. He may appoint an Active DeMolay to any other office.
10. He shall not hold office in any Chapter, District, Priory, or any other local or Jurisdictional association.
11. He shall perform all other duties appropriate to his office.

K. The Deputy State Master Councilor shall faithfully execute these duties:

1. He shall preside in the absence of the State Master Councilor.
2. He shall attend each meeting of the State Suite.
3. He should visit each Chapter.
4. He shall perform all other duties assigned to him by the State Master Councilor.

L. The State Senior Councilor shall faithfully execute these duties:

1. He shall preside in the absence of the State Master Councilor and the Deputy State Master Councilor.
2. He shall attend each meeting of the State Suite.
3. He should visit each Chapter.
4. He shall perform all other duties assigned to him by the State Master Councilor.

M. The State Junior Councilor shall faithfully execute these duties:

1. He shall preside in the absence of the State Master Councilor, the Deputy State Master Councilor, and the State Senior Councilor.
2. He shall attend each meeting of the State Suite.
3. He should visit each Chapter.
4. He shall perform all other duties assigned to him by the State Master Councilor.

**ARTICLE VI:  
STATE APPOINTIVE OFFICERS**

- A. At his Installation into office, the State Master Councilor shall appoint the State Marshal, the State Chaplain, the State Scribe, and the State Senior Deacon.
- B. The State Master Councilor may appoint additional State Officers who are the State Junior Deacon, the State Senior Steward, the State Junior Steward, the State Almoner the State Standard Bearer, the State Orator, the State Preceptors, the State Sentinel, and the State Organist.
- C. The State Marshal shall faithfully execute these duties:
  1. He shall attend each meeting of the State Suite.
  2. He should visit at least half of the Chapters.
  3. He shall perform all other duties appropriate to his office.
  4. He shall perform all other duties assigned to him by the State Master Councilor.
- D. The State Chaplain shall faithfully execute these duties:
  1. He shall attend each meeting of the State Suite.
  2. He should visit at least half of the Chapters.
  3. He shall perform all other duties appropriate to his office.
  4. He shall perform all other duties assigned to him by the State Master Councilor.
- E. The State Scribe shall faithfully execute these duties:
  1. He shall attend each meeting of the State Suite.
  2. He should visit at least half of the Chapters.

3. He shall perform all other duties appropriate to his office.
  4. He shall perform all other duties assigned to him by the State Master Councilor.
- F. The State Senior Deacon shall faithfully execute these duties:
1. He shall attend each meeting of the State Suite.
  2. He should visit at least half of the Chapters.
  3. He shall perform all other duties appropriate to his office.
  4. He shall perform all other duties assigned to him by the State Master Councilor.
- G. Each additional State Officer shall faithfully execute these duties:
1. He shall attend each Regular and Special Communication.
  2. He shall perform all other duties assigned to him by the State Master Councilor.
- H. Each State Appointive Officer shall serve at the will and pleasure of the State Master Councilor.
- I. Each State Appointive Officer shall be sixteen years of age or older upon his installation. (Section I added Congress, 2003)
- J. A State Appointive Officer must receive special dispensation from the State Master Councilor and the Executive Officer in order to run for the office of Master Councilor of a chapter during his term as a State Appointive Officer. The Executive Officer's decision shall be final. (Section J added Congress, 2003)
- K. No more than two members from the same chapter may be selected to serve as State
- L. Appointive Officers during any one term.
1. In the event that two members from the same chapter are elected to serve as State Elective Officers for the same term, no more than one member from that chapter may be selected to serve as a State Appointed Officers during that term.
  2. Special exceptions to this section shall be granted only through dispensation from the Executive Officer. (Section K added Congress, 2003)



**ARTICLE VII:  
MEETINGS**

- A. This body shall hold at least two Regular Communications during the term of the State Master Councilor:
  - 1. A Regular Communication shall be held at the Annual Conclave on the dates designated by the Executive Officer.
  - 2. A Regular Communication shall be held at the Annual Congress Session on the date designated by the Executive Officer.
  - 3. Any other Regular Communication shall be held on the date designated by the Executive Officer. (amended March, 1991)
- B. This body shall hold any necessary Special Communication on the date designated by the Executive Officer:
  - 1. A Special Communication shall be held whenever the Executive Officer deems one to be necessary.
  - 2. A Special Communication shall be held if it is requested by the State Master Councilor. A Special Communication shall be held if it is requested by a three-quarters vote of this body.

**ARTICLE VIII:  
VOTING**

- A. During the Annual Conclave and the Annual Congress Session the Delegates shall be entitled to full voting privileges:
  - 1. Each Delegate shall be an Active DeMolay who is a member of that Chapter.
  - 2. Each Councilor shall be a Delegate.
  - 3. Each candidate for an elective office shall be a Delegate.
- B. During each Regular and Special Communication the State Elective Officers shall be entitled to full voting privileges.



- C. During each Regular and Special Communication the State Appointive Officers shall be entitled to full voting privileges.
- D. During each Regular and Special Communication the Past State Master Councilors, who are still Active DeMolays, shall be entitled to full voting privileges.

**ARTICLE IX:  
COMMITTEES**

- A. The State Suite shall act on behalf of this body between each Regular Communication and shall consist of the State Master Councilor, the Deputy State Master Councilor, the State Senior Councilor, the State Junior Councilor, the State Marshal, the State Chaplain, the State Scribe, and the State Senior Deacon.
- B. The State Master Councilor shall appoint seven Standing Committees which are the Activities Committee, the Athletics Committee, the Awards Committee, the Masonic Relations Committee, the Membership Committee, the Publications Committee, and the Public Relations Committee and shall appoint their respective Chairmen.
- C. The State Master Councilor shall appoint any necessary Special Committees.
- D. Each Committee shall faithfully execute these duties:
  - 1. It shall meet at regular intervals between each Regular Communication.
  - 2. It shall review each interim action of the Chairman.
  - 3. It shall perform all duties assigned by the State Master Councilor in a proficient manner.
- E. Each Committee must consist of at least the members of the State Suite.
- F. Each Committee shall serve at the will and pleasure of the State Master Councilor.

**ARTICLE X:  
AMENDMENTS**

- A. This body shall adopt any Amendment to this Constitution by a two-thirds majority vote.
- B. Each Amendment shall be submitted to the State Advisory Council for its action.
- C. Each Amendment shall only become effective upon the approval of the Executive Officer.